

ZACH SHAVIT

MASSACHUSETTS ATTORNEY | CONTRACTS | COMPLIANCE | LEGAL OPERATIONS

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PROFESSIONAL SUMMARY

Business-oriented attorney admitted in Massachusetts with U.S. and international experience across commercial contracts, regulatory compliance, legal operations, financial governance, and risk management. Combines legal training with a business and economics background to translate legal requirements into practical processes, support cross-functional teams, and manage high-stakes documentation, negotiations, and regulatory work. Experience working across U.S., Israeli, Canadian, public-sector, media, and private-business environments.

CORE CAPABILITIES

Commercial Contracts & Contract Review | Legal Operations | Regulatory Compliance | Risk Assessment & Mitigation | Corporate Governance | Legal Research & Analysis | Regulatory Filings & Documentation | Cross-Functional Collaboration | International Transactions | Real Estate Transactions

BAR ADMISSIONS

Massachusetts | Israel

PROFESSIONAL EXPERIENCE

Legal Consultant | Self-Employed | Boston, MA

2021-Present

- Advise businesses and investors on U.S. and international regulatory requirements, commercial agreements, business formation, and practical risk-management considerations.
- Draft, review, and negotiate commercial, vendor, and service agreements, translating legal requirements into clear business terms and actionable next steps.
- Prepare and manage regulatory documentation and filings across jurisdictions, with close attention to accuracy, deadlines, and compliance obligations.
- Identify contractual and regulatory risks, coordinate with clients and stakeholders, and develop practical solutions that support business objectives.

Finance Project Manager | Embassy of Israel in Canada | Ottawa, Canada

2015-2017

- Managed governmental reporting, compliance documentation, and internal controls in a highly regulated diplomatic environment.
- Negotiated and administered employee and vendor agreements while coordinating with internal stakeholders and external service providers.
- Directed forecasting, budget reporting, and financial analysis for senior leadership, improving visibility into obligations, spending, and operational risk.
- Implemented monitoring processes to track compliance requirements, documentation, and deadlines across multiple functions.

Associate Attorney | Ronit Shviro Law Firm | Ramat Gan, Israel**2012-2014**

- Drafted, reviewed, and negotiated commercial and residential real estate agreements and supported buyers and sellers through transaction execution.
- Prepared regulatory filings, legal submissions, and transaction documentation for government authorities and other institutions.
- Advised clients on commercial, privacy, intellectual property, and regulatory considerations affecting business and real estate matters.
- Coordinated document-intensive matters from initial review through closing or submission, maintaining accuracy across multiple stakeholders and deadlines.

Senior Digital Business Development | Channel 10 | Ramat Gan, Israel**2010-2012**

- Negotiated commercial agreements and strategic partnerships supporting digital products, media initiatives, and revenue-generating relationships.
- Evaluated contractual and regulatory implications of new business opportunities and worked across commercial teams to address execution risks.
- Managed partner relationships and aligned business-development initiatives with contractual commitments and operational priorities.

Senior Economist, Computing & Information Systems Division | Municipality of Tel Aviv-Jaffa | Tel Aviv, Israel**2008-2010**

- Managed an approximately \$100M operating budget in a public-sector environment governed by municipal policies, financial controls, and procurement requirements.
- Prepared financial analyses, budget forecasts, and executive reports to support resource allocation and strategic decision-making.
- Reviewed contracts, program obligations, and regulatory exposure, coordinating with stakeholders across technology, finance, and municipal functions.

EDUCATION

Boston University School of Law, Boston, MA | LL.M., American Law, Concentration in International Business Practice | 2020

Ono Academic College, Israel | LL.B. | 2012

The Open University, Israel | B.A., Business Administration and Economics | 2007

TOOLS & LANGUAGES

Tools: Microsoft Excel, Google Sheets, SharePoint, document management systems, DocuSign, PDF/document tools |

Languages: English (Fluent), Hebrew (Native)