

CHLOE BAXTER

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EDUCATION

Suffolk University Law School, Boston, MA

Candidate for Juris Doctor, May 2028

Activities: Suffolk Law Negotiation Society, 1L Representative (November 2025 – Present); Ukraine Accountability Project, Secretary (Oct. 2025 – Present); Survivors Advocacy Organization, 1L Representative (Oct. 2025 – Present); American Bar Association; Massachusetts Bar Association; Volunteer Lawyers Project of the Boston Bar Association; Suffolk Real Estate Law Society; Criminal Law Association; Legal Innovation and Technology Student Association; RAM Center Graduate Fellow

Augustana College, Rock Island, IL

Bachelor of Arts, Political Science, *with Distinction*, and Multimedia Journalism and Mass Communication May 2025

Honors: Dean's List (Fall 2021, 2022, 2023, 2024); Norm Moline East Asia Study Scholarship; Dahl Leadership Scholarship; Political Science Departmental Leadership Award

Activities: Pre-Law Association, President (April 2024-Jan. 2025); Politics Club, President (May 2023-Jan. 2025) Tau Mu Lambda; Pre-Law Honors Association; Pi Sigma Alpha, the National Political Science Honor Society; Her Campus; Philosophy Club; Rowing Club; Model UN; WAUG Radio

PROFESSIONAL EXPERIENCE

Colorado's 4th Judicial District Attorney's Office, Colorado Springs, CO

March 2025 – August 2025

Administrative Assistant

- Supported prosecutors by preparing case files, managing discovery, and drafting correspondence for court proceedings.
- Maintained accurate legal records and coordinated office operations to ensure compliance with deadlines.

Prairie State Legal Services, Rock Island, IL

January 2023 – January 2025

Legal Intern

- Researched case law, statutes, and regulations to draft memoranda, pleadings, and communications, for landlord-tenant cases.
- Assisted attorneys in case preparation by organizing evidence, tracking deadlines, and editing legal briefs.

Augustana Observer, Rock Island, IL

January 2023 – January 2025

Opinions Editor

- Produced a combined 50+ persuasive editorials and edited writer submissions to strengthen clarity, reasoning, and argumentation.
- Managed a team of writers, developing communication and leadership skills applicable to advocacy.

Augustana College Office of Residential Life, Rock Island, IL

August 2022 – January 2025

Resident Assistant and Community Advisor

- Resolved conflicts and enforced university policies, gaining practical experience in mediation and negotiation.
- Built relationships with residents through programming and advising, fostering trust and community-building.

UMD Center for Democracy and Civic Engagement, College Park, MD

June 2024 – September 2024

Communications and Outreach Intern

- Designed outreach campaigns and public education materials to promote civic engagement and legal awareness.
- Coordinated events encouraging voter participation, strengthening skills in advocacy and community outreach.

CERTIFICATIONS, SKILLS, AND INTERESTS

- **Certifications:** Microsoft Office Specialist (MOS) certification.
- **Skills:** Adobe Creative Cloud; Google Workspace; WordPress; Canva; Qualtrics.

REBA Summary of Qualifications:

Chloe Baxter is a Juris Doctor candidate at Suffolk University Law School (Class of 2028) with a strong foundation in legal research, writing, and advocacy. She has practical experience supporting prosecutors at Colorado's 4th Judicial District Attorney's Office and assisting attorneys at Prairie State Legal Services, where she drafted pleadings and memoranda in landlord-tenant matters.

At Suffolk, Chloe serves as a 1L Representative for the Negotiation Society and Survivors Advocacy Organization, and as Secretary for the Ukraine Accountability Project, where she develops organizational strategies and supports collaborative initiatives. She is also an active member of the Suffolk Real Estate Law Society, the Criminal Law Association, and the Legal Innovation and Technology Student Association, reflecting her commitment to both traditional and emerging areas of practice.

Her undergraduate leadership included serving as President of the Pre-Law Association and Politics Club at Augustana College, where she organized programming, mentored peers, and fostered inclusive dialogue. These roles, combined with her experience as a Resident Advisor and Opinions Editor, highlight her ability to lead, mediate, and communicate effectively across diverse settings. Chloe is dedicated to advancing equity, compliance, and professional integrity in the practice of law, with a particular interest in real estate and property law.