



Job Description

Title Examiner / Senior Title Analyst

JCW Title, LLC Boston, MA

Full-time / Exempt

JCW Title is a leading title examination company specializing in the production of land-title reports for attorneys, title companies, lenders, and government entities. JCW Title is known for innovative management practices, experienced senior-level title examiners, and a responsive, collaborative staff.

JOB SUMMARY

The Senior Title Examiner / Analyst is responsible for conducting complex title searches, analyzing full chains of title, and identifying legal risks, encumbrances, and defects. This role requires a high level of expertise in reviewing deeds, mortgages, liens, easements, and probate records, as well as preparing accurate and compliant title reports.

KEY RESPONSIBILITIES

- Conduct complex and detailed title examinations, including full chain-of-title analysis
- Review and interpret deeds, mortgages, liens, easements, probate, and court records
- Identify and resolve title defects, discrepancies, and potential risks
- Prepare accurate, compliant, and client-ready title reports
- Apply jurisdiction-specific title standards (e.g., Massachusetts title practices)
- Communicate findings clearly to attorneys, clients, and internal teams
- Manage multiple orders while meeting turnaround expectations

QUALIFICATIONS

- 5+ years of experience in title examination or title analysis
- Strong expertise in chain-of-title review and document interpretation
- Experience with Massachusetts title standards preferred
- Ability to work independently with minimal supervision
- Strong analytical, organizational, and time-management skills
- High attention to detail and accuracy
- Experience working with title software, registries, and online systems

COMPENSATION & BENEFITS

JCW Title offers a competitive compensation package. Specific compensation details will be discussed during the interview process.

EQUAL OPPORTUNITY STATEMENT

JCW Title, LLC is an equal opportunity employer committed to fostering an inclusive and supportive workplace. The organization does not discriminate based on race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, or any other protected characteristic under applicable law.

HOW TO APPLY

You may apply by scanning the QR code located at the top of this job posting, which will take you directly to the JCW Title application portal. If you have any questions or need assistance, please contact Jesse@jcwtitle.com.