



*A Subsidiary of the Real Estate Bar Association for Massachusetts*

### **Agreement to Mediate**

Case Caption: \_\_\_\_\_

The parties agree to attempt to settle the issues between them as simply and sensibly as possible. They are willing to make a good-faith effort to reach agreement through mediation and retain REBA Dispute Resolution to provide professional mediation services to assist them. Their dispute concerns:

\_\_\_\_\_  
\_\_\_\_\_

Mediator: The parties agree that \_\_\_\_\_ will serve as Mediator (hereinafter the "Mediator").

Fees: The fees for services will be charged at \$\_\_\_\_\_ per hour/per party for mediation sessions, which shall include conferences, mediator preparation of written documents and memoranda. Non-session fees, which may include case preparation, documentation review, decision/agreement drafting and necessary follow-up services will be billed at the professional hourly fee stated. The parties agree to pay for the initial conference fee and a non-refundable administrative fee of \$150.00 per party at the time the matter is assigned for conference. Any additional fees will be paid at the time services are rendered.

The REBA DR Mediator shall represent no party in connection with this process as an attorney at any time.

The mediation procedure shall be in accordance with the Mediation Guidelines attached hereto and made a part hereof.

Executed under seal this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
for:

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for:

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