

REBA Member Resource Guide & Forms

In REBA's Member Resource Guide & Forms, you will find information about the benefits, resources and affinity partnership programs that are available to members of the Association.

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See below to find out how YOU can get involved in a 150-year tradition of professional and excellence!

295 Devonshire Street, Sixth Floor, Boston, MA 02110 * Tel: 617-854-7555 * www.reba.net * admin@reba.net

I. MEMBER BENEFITS

REBA Handbook of Standards & Forms

The *REBA Handbook of Standards & Forms* is available to all members at no additional cost. Click on the links below for an index of standards and forms and to download individual Title, Practice Standards, Ethical Standards and Forms.

Click here for an Index of REBA's Standards & Forms

Click here to view/download REBA's Standards & Forms

REBA Practice Area Sections

Members of REBA are welcome and encouraged to join up to three of REBA's Practice Area Sections. Each Section, which is chaired/co-chaired by an expert in the related subject, works to further the practice of real estate law in that particular field.

Click here for a list and description of REBA's Practice Area Sections

Click here to download a form to join REBA's Practice Area Sections

Attorney Referral

REBA's web site, www.reba.net, features a free referral database where potential clients can search for a participating attorney by name, city/town or area of practice. Take advantage of this free service and promote your practice on the REBA web site!

Click here to download the Attorney Referral Form

Peer-to-Peer Mentoring

Members are invited to participate as a Mentor or Mentee at no additional cost. Mentors are available to advise and guide new attorneys for a six-month period.

Click here to download the Mentoring Program Form

REBA Rewards Program

Any current REBA Member who refers a non-member to join will receive \$50 in *REBA Rewards*, which can be used towards event registration, publication purchases, and more!

Click here to download the REBA Rewards Program Form

Continuing Education Programs & Publications

REBA Foundation holds two semi-annual conferences that include up to 10 educational breakout sessions, 50 exhibitors and sponsors, as well as 700 attendees. All members of the Association receive a discount on registration to these events. CLE accreditation for New Hampshire and Rhode Island is also available. Credits are available for professional liability insurance and for continuing legal education in other states, as well. Publications from past conferences, including conference syllabi and multimedia CD-ROMs with audio from conference breakout sessions, are available for purchase.

<u>Click here for the Publications Order Form</u>

II. MEMBER RESOURCES

Employment Ads, Résumés & Announcements Posted on REBA Web Site

Members are now invited to post available employment opportunities and their résumés to be viewed by potential employers on the REBA web site!

<u>Click here for more information</u>

Legislative Support

REBA has long advocated the passage of legislation at the State House to advance the practice of conveyancing, and real estate law generally. Successes in recent years have included:

- title-curative/protective legislation (curing titles impacted by the Ibanez Case; lis pendens reform; conclusive effect of foreclosure affidavit);
- laws that modernized other statutes (mortgage discharge law, homestead reform, use of informal probate with power of sale);
- consumer protection measures (required title certifications in mortgage closings, good funds law);
- laws that facilitated real estate development (mechanics lien reform, authorization for limited liability companies, permit extension laws, expanded Land Court subject matter jurisdiction, expanded right to withdraw land from the Torrens system);
- laws that heralded registry of deeds improvements (elimination of owners duplicate certificates; uniform practices and procedures at registries; enhanced technology supports); and,
- REBA has also succeeded in the defeat of many legislative proposals that would have been detrimental to the integrity of real estate titles and the practice of real estate law.

Click here for more information

Ethics Hotline

REBA's Ethics Committee offers individual, one-on-one advice to members who encounter conflicts concerns or ethical issues in their day-to-day practice. This program is intended to offer confidential, practical and pragmatic advice to members with immediate, fact-based concerns. For more information, email <u>ethics@reba.net</u>.

REBA eNews Announcements

This electronic newsletter keeps members up-to-date on breaking legislative news and national affairs relating to the practice of real estate law and other adjacent fields, as well as recent and upcoming REBA events, conferences and committee meetings. For more information, email <u>membership@reba.net.</u>

Pro Bono Opportunities

Our goal is to provide members with *pro bono* opportunities that are tailored to their skills, resources and availability, while satisfying the SJC goal that every lawyer provide 25 hours of *pro bono* public assistance per year. For more information, email <u>admin@reba.net</u>.

Unauthorized Practice of Law Initiatives

REBA is the only bar association making concerted efforts to end the unauthorized practice of law in Massachusetts. REBA's UPL Committee meets to discuss and strategize how to end the unauthorized practice of law. REBA is currently involved with the NREIS litigation in an effort to further stem the unauthorized practice of law in Massachusetts.

Click here to learn more

III. AFFINITY PARTNERSHIP PROGRAMS

Belmont Savings Bank

This exclusive, full service partnership offers REBA members' access to a variety of enhanced banking programs and products tailored specifically to their practices. To learn more, click <u>here</u>.

- Free online banking and a check scanner
- Free online wire transfer service with email alerts, stop payments
- Complimentary checks on IOLTA accounts

CONTACT: Edward Skou (617) 699-5438 edward.skou@belmontsavings.com www.belmontsavings.com

Bradbury Promotional Printing / PROFORMA *Award-winning Brand Promotion!*

PROFORMA is the leader in the printing, promotional products with a creative edge to add impact and value to your programs. As your agency without the agency fees, we provide the most innovative and cutting edge product and service solutions, with a full service Graphics team!

Promos4REBA.net gives 5% back to REBA for every order placed online or otherwise. MEMBERS get FREE LOGO setups, too! We offer hundreds of the same items/brands you're already purchasing, and we'll match your price. Take advantage of discounts on apparel, mailings, packaging, advertising products, events, stationary, postcards, folders, signage, HR and client gifts and more. See our specials announcements accessible though REBA or at the next Conference stop by the booth. Look for **UNDER ARMOUR**® specials for your logo on company apparel, too.

CONTACT: Your REBA MEMBER Client Services Team

Main Office: 888-526-6703 Email: <u>Sales.Bradbury@Proforma.com</u> *Prefer to meet?* Call Chuck, our Sales Manager/Solutions Provider 603-205-4818 (cell) *Need a quote? Looking for SOMETHING in a hurry? Call Carey: 603-205-1569* **Please browse the HUGE selection and support REBA** <u>www.Promos4REBA.net</u>

CATIC

CATIC, a premier affinity partner, is committed to supporting REBA with loyal and generous sponsorships of their semi-annual conferences. Through these educational programs and publications, REBA Foundation strives to maintain the highest standards of the profession and continues to improve the practice of law.

CONTACT: Ed Forristall (781) 237-8770 EdF@catic.com www.catic.com

Citizens Bank IOLTA Account Program

- Fee-Free IOLTA account along with a bolstered services plan for REBA Members.
- · New cash management options included discounted check scanning hardware.
- · Reduced fees for online transaction and account management services.
- To learn more, click <u>here</u>.

CONTACT:

Rick Dowd (617) 994-7105 <u>richard.p.dowd@citizensbank.com</u> <u>www.citizensbank.com</u>

Citizens Bank Education Refinance Loan®

If paying back your student loans is a challenge, here's a smart solution for reducing your debt - the **Citizens Bank Education Refinance Loan**[®]. Our loan could help you consolidate one or more private or federal student loans into a single low-interest rate student loan1 along with a \$500 reduction to your principal balance at the time of your first payment. That means more money in your pocket to save for a home, a new car, or a trip – and a simpler way to manage your personal finances. To learn more about this special offer for REBA members, click <u>here</u>.

CONTACT:

Michael McFarlane (781) 471-1424 <u>michael.mcfarlane@citizensbank.com</u> www.citizensbank.com

Direct IT, Inc. / my eFact *Discounts on IT services and products*

Direct iT offers REBA members special discounted products and services designed for real estate closing attorneys, including email encryption software, network support programs including helpdesk, backups, and server maintenance, and compliance packages and services for TRID and 201 CMR 17 security compliance. To learn more, click <u>here</u>.

CONTACT:

Matt Wilson (781) 890-4400 <u>mattw@directitcorp.com</u> <u>www.directitcorp.com</u>

Easy Soft, Inc.

Exclusive 20% off discount for New Sales *** Use promo code REBA20 ***

All real estate closing and family law software solutions are now available as a part of one system. Attorneys now have access to all the Easy Soft software they know and trust, all for one affordable price per user per month. They can download only those products that they need, but maintain access to the entire system with their subscription (think Microsoft office). All for only \$59 per user/per month and REBA members receive 20% off the standard pricing. A leading legal software provider for over 30 years, Easy Soft offers specialized software solutions (available in desktop and cloud versions) for real estate closings and family law. New and existing REBA members now can take advantage of an exclusive 20% off discount for new sales only. For more information, visit www.easysoft-usa.com or call 1-800-905-7638.

CONTACT: Ben Vass 1-800-905-7638 info@easysoft-usa.com www.easysoft-usa.com

E-Closing *Discount of \$100 on Setup Fee*

E-Closing is used by hundreds of law firms across the Commonwealth to manage their Real Estate Law practices and to help comply with State & Federal Regulations to secure confidential consumer data. As an affinity partner, E-Closing offers REBA members a \$100 setup fee discount to new accounts. To learn more, click <u>here</u>.

CONTACT: Marc Hall, VP of Sales & Marketing (603) 485-7951 ext. 2 <u>Marc.Hall@E-Closing.com</u> <u>www.E-Closing.com</u>

Express Employment Professionals

To learn more about this program, contact Carolyn Zaleski at <u>carolyn.zaleski@expresspros.com</u> or (617) 945-9751, or visit Express Employment Professionals at <u>www.expresspros.com/cambridgema</u>.

Herbert H. Landy Insurance Agency, Inc. Lawyers' Professional Liability Coverage

This program with Landy Insurance offers exclusive, member-specific, lawyers' professional liability coverage precisely tailored to the needs of REBA's members. For more information or to obtain a quote, please contact John Torvi directly. To learn more, click <u>here</u>.

CONTACT: John Torvi (781) 292-5417 johnt@landy.com www.landy.com

LEAP

One system to run your solo and small law firm

LEAP is a cloud legal software solution for solo and small law firms wishing to become more efficient, more flexible and make more money! It allows everyone in a solo and small law firm to work naturally using a single integrated system that enables you to do more work with the same number of people. To learn more, click <u>here</u>. Contact us today for a free demonstration at <u>info@leap.usa</u> or visit <u>www.leap.us</u>.

CONTACT: 844-702-LEAP info@leap.usa

www.leap.us

Massachusetts Lawyers Weekly - REBA News

Six newspaper issues per year containing articles pertinent to real estate conveyancing, current legislation activities and information on recent and upcoming REBA events. You can find a copy of *REBA News* as an insert in Massachusetts Lawyers Weekly and the digital edition online. REBA members will receive an email with a link to the digital copy. To view the latest *REBA News*, go to <u>www.masslawyersweekly.com</u>.

CONTACT:

Scott Ziegler (617) 218-8211

scott.ziegler@lawversweekly.com

Massachusetts Lawyers Weekly – Real Estate Client Newsletters

REBA members will save 20% on Lawyers Weekly's real estate client newsletters, available as printed newsletters, online newsletters for your website, e-mail newsletters and blog posts. The newsletters, which are a great way to prompt new business and referrals, will keep you top-of-mind, reinforce your expertise, freshen your website and drive business to your office. It's easy! To learn more, click <u>here</u>.

CONTACT:

Tom Harrison (617) 218-8124 tom.harrison@lawyersweekly.com

Massachusetts Lawyers Weekly - Notary Journal

REBA's journal, co-published with Lawyers Weekly, is specifically designed just for Massachusetts, and it fully complies with all the unique requirements of the Mass. Executive Order on notarial records. The journals are just \$9.95, and for a limited time, as a REBA member, you can get free shipping if you order the journals from Lawyers Weekly's web site. Click <u>here</u> to order the *Notary Journal*.

CONTACT: Customer Service Department (800) 451-9998 <u>books@lawyersweekly.com</u> http://books.lawyersweekly.com

National Purchasing Partners (NPP)

Membership is Free! Save money with NPP!

NPP is one of the largest group purchasing organizations in the nation. REBA has partnered with NPP to provide members discounts on many products and services. NPP negotiates the rates, and makes them available to REBA members. To learn more, click <u>here</u>.

Available products & services include: Wireless Service, Office Supplies, Travel, Furniture, Document Solutions, Tech Devices, Wireless Buyback and more!

How to get started: Visit <u>www.mynpp.com.</u> Click *"Join Now,"* select *"Company"* and complete the required information. You will receive your username and password via email. Sign in for access to available discounts.

CONTACT: Abby Keys (800) 810-3909 <u>Abby.Keys@mynpp.com</u> or <u>customerservice@mynpp.com</u> www.mynpp.com

Paychex

This unique partnership, which is exclusively available to REBA members, including:

- A 25% discount on payroll processing (available only to new clients)
- $\cdot\,$ Reduced fees on HR administration and compliance
- · Highly-discounted rates, especially for smaller firms
- Free consultations with a certified tax expert.

Paychex has been providing the REBA office with exceptional payroll services for nearly a decade. To learn more about this program, click <u>here</u>.

CONTACT: (617) 686-8382

www.paychex.com

People's United Bank

Offering businesses and professional practices the know-how they deserve through their team of financial services experts

People's United Bank will afford members a variety of enhanced banking benefits and opportunities specifically tailored to support their law practices. Some of these services include, IOLTA's and Remote Deposit Capture services, which bring the bank to you by making it easy to deposit funds from any remote location, including conveyances outside the Bank's home territory. To learn more, click <u>here</u>.

CONTACT:

Patricia Quint (617) 449-0361 <u>Patricia.Quint@peoples.com</u> <u>www.peoples.com</u>

Qualia

Offering members completely free setup and migration

Qualia is intuitive software for title and escrow production, trust accounting, and more. It is a web-based tool designed to work for your business out-of-the-box. Our team of security and artificial intelligence experts is working daily to defend your data and to stop fraud. As an affinity partner Qualia is offering members completely free setup and migration. To learn more, click <u>here</u>, visit <u>qualia.io</u>, or contact sales at <u>sales@qualia.io</u>.

CONTACT:

<u>qualia.io</u> <u>sales@qualia.io</u>

reQuire / Final Trac

reQuire performs both Title Clearing and Settlement Discharge Tracking Services to save you money and comply with Lender's instructions for first lien position. By using reQuire's discharge tracking services you can help support REBA! For every order placed by a new client from REBA, reQuire will donate \$1.00 to REBA to support their efforts and educational programs. Click here to learn more!

CONTACT:

Linda J. H. Aparo (860) 977-6776 laparo@gorequire.com www.gorequire.com

Smokeball

Offering members a 50% discount on the onboarding fee

Smokeball empowers your small law firm to manage emails and documents easily and create documents faster through clever automation, and gives you a digital filing system in the cloud so your staff can work together from anywhere. Smokeball is offering a 50% discount on the onboarding fee to all REBA members. Beyond that, we offer a 90-day money back guarantee to all our customers. To learn more, click <u>here</u>.

CONTACT:

Chelsey Lambert (312) 667-1768 Chelsey.Lambert@Smokeball.com www.Smokeball.com

Standard Solutions, Inc. *Discounts on HUD & Title Software*

Standard Solutions offers exclusive discounts on Standard HUD & Title Software, which quickly generates fully autocalculated HUD-1/1A settlement statements, IRS1099s, disbursements, title commitments & policies. REBA members get Standard HUD & Title[™] on a 30-day, risk-free trial basis, with all maintenance plan subscribers receiving free software updates & telephone support for the first 30 days, as well as providing free remote installation consultation. They also receive discounts of 10% or more on Settlement/Closing software and select services. To learn more, click <u>here</u>.

CONTACT:

Cheryl Walsh (781) 324-0550 <u>cheryl@stansolu.com</u> www.standardsolutions.com

Staples Advantage Discounts on Office Supplies, Furniture, Products, Technology, Copy/Print Services and More!

This partnership will allow members of REBA to purchase their office supplies and other office needs at a discount using staples custom website. Discounts ranging from 15-30%!

CONTACT:

Rick Belinski (774) 369-3445 <u>rick.belinski@staples.com</u> <u>www.staplesadvantage.com</u>

THANK YOUS DELIVERED *Custom Cards Service for Real Estate Attorneys*

Thank Yous Delivered was born out of the need for a totally "done for you" service that helps the extremely busy conveyancing attorney to appreciate the people that send them business. We design and send physical greeting cards to your referral sources for you. All cards are totally unique for each attorney and are designed with the individual conveyancing attorney's personality in mind. Are you outgoing and fun? We can do that. Are you more reserved? No problem.

Thank Yous Delivered can also use these deliveries to get you in to meet new sources of loans as well as help you to build up the other areas of your practice as well!

To learn how easy it is to start appreciating those great referral sources as well as how to get in to more offices that can send you business, visit <u>www.ThankYousDelivered.com</u>

CONTACT: Jay & Maggie Wallus 617-285-5366 <u>maggie@jaywallus.com</u> www.ThankYousDelivered.com

Trivium Technology LLC Save 40% on Electronic Document Management and 20% on IT Services

REBA members will receive a 40% discount on Trivium Technology's <u>MaxxDocs Electronic Document Management</u> <u>Software (EDMS)</u>, a retail of \$9,999.00 and available to all REBA members for the price of \$5,999.00. This package includes MaxxDocs Software, Scanner, Scan Station and one day of setup and eight hours of training for your staff as well as four hours of ongoing support for year one at no charge.

Click <u>here</u> for our general EDMS demo. REBA members will also receive a 20% discount on any additional IT-related support and services. A leading supplier of EDMS software and IT support for New England, Trivium Technology seeks to be the one-stop-shop for all the law office needs. To learn more, visit us at <u>www.Triviumtech.net</u>.

CONTACT: Frank Leonard (978) 219-2500 Ext: 1001 <u>fleonard@triviumtech.net</u> <u>www.triviumtech.net</u>

UNICOMP, Inc. *Discounts on HUD & Title Software*

UNICOMP offers significant discounts on HUD-1, Title Insurance & Settlement/Closing software and select services ranging from 10 to 60%. REBA members will receive a sizable discount on software licenses for Real^oPac Office – from the HUD-only version to the complete Professional edition. To learn more, click <u>here</u>.

- Discounts on HUD-1, Title Insurance & Settlement/Closing software and select services.
- Discount on software licenses for Real^oPac Office from HUD-only version to complete Professional edition.

CONTACT: Jan Paul von Wendt (781) 449-4700 janpaul@unicompinc.com www.unicompinc.com

Wellesley Bank Law Firm Banking with Wellesley Bank

Wellesley Bank offers a specialized client service and technology package for law firm banking...

- \cdot Free online banking
- Free check scanner
- Free online wire transfer service with email alerts on IOLTA
- Free business checking account (monthly maintenance fee waived)
- Term loans and SBLC's
- Inquire about our special account

- Free remote deposit service
- Free stop payments on IOLTA
- Free checks for IOLTA
- Lines of credit
- Clients' Fund Accounts
- Escrow accounts
- Free courier service
- · Partner lending program benefits for employees

In addition: Direct Access to our dedicated and experienced premier bankers who understand the unique deposit and credit needs of law firms. To learn more, click <u>here</u>.

CONTACT: Andrew Maloney, Senior VP, Commercial Lending (617) 778-5868 <u>amaloney@wellesleybank.com</u> <u>www.wellesleybank.com</u>

West, Thomson Reuters Free Two-Week Trial of Westlaw Form Builder

Westlaw Form Builder offers a convenient, easy-to-use online document assembly tool to help you complete forms faster. With Westlaw Form Builder you receive access to over 235 Massachusetts Real Estate forms from trusted sources including REBA & FNMA.

Call a **West Reference Attorney at 1-800-733-2889** to get your **free two-week trial** password, and a brief training on Westlaw Form Builder.

CONTACT: General Business Office: (800) 759-5418 Reference: (800) 733-2889 <u>www.west.thomson.com</u>

WFG National Title Insurance Company

WFG, a premier affinity partner, is committed to financially support REBA in its efforts to stop the unlawful practice of law in Massachusetts. WFG will make monthly donations to REBA to help support its efforts to combat UPL. These donations will increase as WFG grows in Massachusetts. This partnership will provide WFG and its agents with a strong defender, while supporting the role of lawyers in the closing process.

CONTACT:

Tom Bussone

(978) 338-4001 matg2124@maine.rr.com

www.national.wfgnationaltitle.com

To learn more about becoming a REBA Affinity Partner, please contact Andrea Morales at <u>morales@reba.net</u> or call (617) 854-7555.